

Vacancy:	Deputy Manager/ Manager- Research
Base Station:	Delhi/NCR
Compensation:	Rs. 8.00lacs to 20.00lacs PA (Salary Commensurate with current salary, experience and qualification)

ABOUT THE COMPANY

Our Client, is a leading premier research and communications consultancy, based out of the National Capital Region of India. Their core expertise lies in providing monitoring, evaluation and learning solutions to governments, investors, corporate and humanitarian organizations. We also specialize in building management and analytical capacities of development professionals.

JOB DESCRIPTION

Job Title: Deputy Manager/ Manager- Research

Reporting Supervisor: Project Coordinator (Senior Manager)

Job Location: Noida (National Capital Region), India

Job Summary:

This is an exciting and challenging opportunity to contribute to high quality multi-input development programs. *The candidate shall provide technical and operational support to our evaluation, research and technical assistance projects across India. The work-mix includes project management, execution and business development S/he is expected to use his/her thematic training in designing methodologies / processes for research and M&E assignments and proposals in the public health/public policy domain.* The candidate is also expected to develop reports and evidences as part of deliverables and also as tools to inform stakeholders and the policy landscape.

Essential Functions:

The Manager/ Deputy manager – Research will perform following key functions:

- Overall coordination of projects including client liaison, coordination with field, data and support teams at various levels
- Prepare comprehensive and accurate resource plans for project activities detailing human, financial and time requirements
- Manage project implementation and ensure data quality with active involvement in the pre-data collection stage including:
 - Development, pre-testing and finalization of data collection instruments and protocols
 - Support in recruitment and selection of field teams
 - Deliver training to field teams
 - Implement sampling strategy including sample distribution
 - Conduct field practice and debriefing sessions for field teams
- Travel extensively to project locations for monitoring of data collection and field activities
- Collate data and prepare comprehensive data analysis plans and protocols
- Data Analysis and report writing
- Make and deliver presentations of reports/proposals to clients/potential clients
- Develop learning products for internal and external dissemination
- Develop proposals including quantitative and qualitative methodologies in response to request from potential clients

The above essential functions are representative of major duties of positions in this job. Specific duties and responsibilities may vary. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job.

DESIRED PROFILE

Education:

Doctorate/MBA/Masters in Public Health /Public policy/Development Management from premier institutes in the US/UK.

Work Experience:

- 0-4 years of progressively responsible experience in Social Research & Advisory or Monitoring & Evaluation domains

Technical Competencies:

- Thematic understanding of the social and development domain
- Knowledge of Research, Evaluation, Data Analysis and related aspects
- Hands-on experience on analysis tools like SPSS, STATA, SAS, EXCEL, CS Pro, EPI etc
- Excellent written and verbal communication and presentation skills

Personal Competencies:

- Ability to lead, plan and manage a complex set of activities
- Ability to operate effectively in teams
- Willingness to travel extensively
- High level of involvement, engagement and ownership
- Strong time management skill and ability to prioritise
- Strong interpersonal and negotiation ability

Position Code: DMR/HCS

Remuneration: Best in the Industry

(Offer shall commensurate with salary history, relevant experience and qualifications)

For Nomination and Expression of Interest:

Please send resume by email, with "Position Code" in the subject line and a covering letter, with a one page note describing how your qualification and experience makes you suitable for the above position.

vacancycircular@humancapitalsolutions.co.in

(Candidates are requested to mention their current compensation in their CV along with three references)

Last Date for filing nomination: 18th November 2016

Only short listed candidates will be informed.

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<https://www.facebook.com/HCSINDIA>